

4.3.9b Ladies Manager (Job Description)



- Club Name:** Clarkston Tennis Club
- Name of Ladies Captain:** TBC (as of Nov'10)
- Responsible to:** Tennis Captain – Iain Coventy
- Aims of the Position:** To encourage the integration of all senior ladies tennis players

Main duties:

1. To represent the interests of Senior Ladies members at Tennis Committee meetings.
2. To recruit and manage team managers for both Senior Ladies and Ladies Veteran teams.
3. To manage the organisation of an effective match practice programme.
4. To manage the organisation of effective coaching opportunities for all standards through co-ordination with the Club Coach.
5. To manage the organisation of an Annual Ladies Social Tennis Competition (similar to Allan Scott)
6. To manage the organisation of a Swinging Sixty Tournament.
7. To work with the Tournament & Competition Co-ordinator to develop a year round competitions programmes suitable for all standards.
8. To encourage the integration of all new and non-team female tennis members into any planned social or competition programmes.
9. To encourage the integration of female intermediate members into the teams , competition programmes and social activities.
10. To manage problems and issues arising from the Ladies Sections.
11. To review the activities of the ladies Tennis section through feedback and evaluation on an annual basis.